

Roll No.

(4)

7045

Printed Pages : 4]

1BCA4/AEC1

Bachelor of Computer Applications (B.C.A.)
Semester-I, (CBCS) Examination, Dec. 2023/Jan. 2024

COMMUNICATIVE ENGLISH

Duration : 3 Hours]

[Max. Marks : 40

[Min. Pass Marks : 16

Instructions :

1. The question paper is divided in **Five** Units. Each Unit carries an internal choice.
2. Attempt **One** question from each Unit. Thus attempt **Five** questions in all.
3. **All** questions carry **equal** marks.
4. Assume suitable data wherever necessary.
5. Candidates should write his/her Roll Number at the prescribed space on the question paper.

Unit I

1. Describe the process of Communication with a neat sketch.

Or

2. Discuss the conversational problems encountered by a foreign language user. Suggest some ways to overcome them.

Unit II

3. What are effective telephone techniques ? Do you think that listening is more important during a telephone call ?

Or

4. Write a Job application for the post of an Editor in a leading newspaper. Also prepare suitable curriculum vitae.

Unit III

5. Group discussion grooms your personality. Support the statement with your views.

Or

6. Why do team members need to have good interpersonal skills ?

Unit IV

7. Write down some important suggestions before attending an interview.

Or

8. What is public speaking ? How to make it effective ?

Unit V

9. Read the following passage carefully and answer the questions given below :

The dams not only save the water of our rivers for irrigation but they do other things as well. They control floods in rivers when there are floods, gates of dams are opened and the water flows down the river and into the canals. The dams also do other important things for example they make electricity. The water in dams falls on giant wheels and turns them. The wheels turn machines which produce electric current. Some years ago the cities and big towns of our country had electricity. but now-a-days a lot of it is produced by dams. When more dams are built and more electricity is produced; it can be supplied even to small villages. This will give our villages not only light but also power for small industries.

Questions :

- (i) What are the functions of a dam ?
- (ii) How does a dam help in controlling floods ?
- (iii) How is electricity produced with the help of dam's water ?
- (iv) When will small villages also get electricity ?

Or

10. Translate the following paragraph into Hindi :

I want to talk about friendship. Friends can change your life. So, you must know who is a real friend. Firstly, your friend must understand you and of course, you must understand her, too. I think, another important point in a friendship is confidence. You mustn't tell lies to each other. In addition, you must say everything about yourself. I think these are important for a friendship. If you have a friend like this, you don't break up with her because a real friend is not found easily.